

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, November 20th, 2019 6:00 p.m.
City Council Chambers

Present: Jason Resseman, Jason Harvey, Richard Wolfram, Steve Snyder and Michael Seiler

Absent: None

Visitors: Kara Maloney, Bonita Underbakke, Anna Loney, Don Bell, Michael Wambacher, Jim and Pam Watson, Tom and Vicki Miller, Cheryl Lamon.

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. Agenda:** Member Harvey moved to approve the agenda as submitted. Member Snyder seconded the motion. Motion carried all in favor.
- B. Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Wolfram. Motion carried all in favor.
 - 1. Minutes of the regular meeting, October 23rd, 2019
 - 2. Elliot Riggott – Egress Window
 - 3. Andrew Sobota – Garage
 - 4. Lamon – 103 Ashburn St – Garage Restoration

Regular Business:

- A. Verizon Wireless SC2 Site:** Member Resseman motioned to approve the site location for the data tower. Member Seiler seconded the motion. Motion carried all in favor.
- B. Jim and Pam Watson – Ordinance Concerns:** Pam and Jim Watson were present to discuss their concerns over the condition of the property at 102 Parkway Avenue South. Members reviewed the ordinances, along with the permit's previously granted. Administrator Peterson was asked to issue a letter notifying the property owner at 102 Parkway Avenue South that they are in violation of their permit and state regulations for sediment control.
- C. Lanesboro Public Schools – Landscaping:** Member Resseman reviewed his meeting with Superintendent Schultz providing an overview of the landscaping plan. Resseman noted that the hillside on the North East side of the school would not be covered in riprap, however vegetation will be used to cover the slope. Additional discussion was had regarding the existing retaining wall. The school is looking into options, however has not made a final determination. Member Resseman motioned to table the discussion until the determination of the existing retaining wall has been made. Member Seiler seconded the motion. Motion carried all in favor.
- D. Miller – 406 Dupont:** Tom and Vicki Miller were present to discuss the project on their property at 406 Dupont. The Miller's would like to place a temporary shed on the property. In order to do so the built a retaining wall to level off an area to place the shed. The concern was that this was a foundation, rather than a retaining wall. The wall is 4.5" off of the property line. Member Harvey motioned that it would be determined to be a retaining wall, although one of the four sides will need to be removed. Member Snyder seconded the motion. It was noted that if the shed is secured to the retaining wall it would then be non-compliant. Motion carried with Members Snyder, Resseman, Seiler, and Harvey voting in favor. Member Wolfram voted no.
- E. Lanesboro Public Utilities – Zoning Amendment Application:** Administrator Peterson provided an application for variance for future site of the Wastewater Treatment Facility, and requested that a Public Hearing be called.

Member Resseman motioned to call a Public Hearing on the matter for the December meeting. Member Harvey seconded the motion. Motion carried all in favor.

- F. Lamon – Lean to Roof:** The Lamon's are requesting to extend the overhang already in place by three feet. Public Works had reached out to MNDOT regarding the stop sign, to see if it could be moved. MNDOT noted that it would not be moved, as this was the most visible location for the sign. Member Resseman motioned to approve the lean-to addition as long as there is an 11-foot clearance off of the street. Member Wolfgramm seconded the motion. Motion carried with Members Resseman, Wolfgramm, Seiler, and Harvey voting in favor. Member Snyder voted no.

Comprehensive Plan Update:

- A. Vision Statement:** Several different statements were reviewed. The final statement chosen was:
"The City of Lanesboro strives to be a multigenerational community that melds tradition with innovation, utilizes its natural resources responsibly, maintains fiscal health and promotes the vitality and wellbeing of its businesses, citizens, and visitors."
- B. Community Engagement Plan:** Members noted a desire to conduct pop up meetings. They would also like to see a newsletter created, with the options for surveys as well. Commission members were asked to come up with five events and five organization meetings and submit those to Administrator Peterson by December 9th.

Next Meeting: Wednesday, December 18th, 2019, at 6:00 p.m.

Adjourn: Member Harvey moved to adjourn at 7:52 p.m. Motion seconded by Member Wolfgramm. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk